

## **Kellie Marchant – *Executive Assistant***

Kellie Marchant manages the operations of the foundation and assists staff and trustees with scheduling and organizing meetings. She comes to the Eos Foundation with over thirteen years of experience as the Executive Assistant to the President of the largest Home Improvement Company in Southeastern Massachusetts, where she received an Outstanding Achievement Award for her service to the company and community. She also has experiences as a Lead Supervisor for the Customer Service Department of Rocky Mountain News in Denver, Colorado where she earned an Employee of the Year citation.

Kellie is an advocate for children, the elderly and animals. She has been a Big Sister and Mentor for the Big Brother/Big Sister Program of Cape Cod for over a decade, she is on the Board of Directors and Executive Committee for the Family Pantry in Harwich, MA.

Kellie is an OSHA-certified Forklift/Hydraulic Instructor and volunteers at local food pantries to properly train their employees on how to run their lifts, and educate them on general safety procedures. She donates time to several Cape Cod community fund raising events, each year.